

LIFE! Lutheran School  
LIFE! Delegate Assembly meeting  
Tuesday, January 12, 2010, 7:00 p.m.  
MINUTES

Members present: Todd Baker, Andrene Everson, Stan Oberst, Janeen Oien, Tammy Smith,  
Paula Walker

Staff present: Pastor Chris Curry

Others present: Pastor John Luther

1.0 Janeen Oien called the meeting to order at 7:00 pm.

3.0 December 8, 2009 minutes accepted.

Janeen read a thank you from Pastor Phil Schoenherr for the retirement/thank you card and gift card from the Board,

2.0 Chris opened the meeting with a devotion and prayer.

4.0 finance report – Andrene emailed the finance report sheets (through December 31, 2009). Some discussion and questions followed. Report accepted. (Report is available in the school office.)

5.0 Principal's Report – Chris Curry

\* The school answering machine needs to be updated/the message edited. Chris found the instructions. He asked John Luther if he would come in and update the machine.

\* Two new students were enrolled (two brothers in 3<sup>rd</sup> & 5<sup>th</sup> grade). They found LIFE! through the Dex Yellow Pages. We lost one kindergarten student because of commuting problems for the parent.

\* Chris has met with a couple families whose tuition payments are in arrears. They are working out a payment schedule.

\* Chris has briefly visited all the classrooms as he begins the teacher evaluation process. He has been discussing the evaluation process with the staff at staff meetings on Mondays. He will visit again this week.

\* Chris has decided not to register for the web service, RenWeb due to the cost (\$3,000 buy-in and \$1,200 annual cost). This is a communication website for parents regarding class and school events, grades, attendance, discipline, etc. Other Christian schools in the area use the service, but it is probably not as effective in a school as small as LIFE! We also like the personal contact we have between parents and teachers/staff.

\* Chris is researching how to attain better web visibility/search placement without contracting with an expensive web marketing company. Dan Seim is experimenting with some ideas he has for better visibility before we resort to paying a web marketing service.

\* The Board expressed its heartfelt thanks to Dan Seim for the fantastic work he does on the school's website!

\* On February agenda: A brief report of the principal's review and SCHOOL CONFIGURATION. Chris will need to bring his ideas for the Board to discuss. We will discuss the mission of the school and how to tell the story of the ministry in progress.

\* Grace's Voters meeting will be on Sunday, February 7. Grace's Stewardship Board Chair Don Harkins asked that a report be submitted by LIFE.

\* Chris has been working with the Stewardship Board regarding the facility fee LIFE agreed to pay (\$100/student/year) and sharing copy machine expenses with Grace (\$85/month—half of the rent, plus ½ cent per copy made). In order to simplify the arrangement, it was agreed LIFE would pay Grace a flat rate of \$120/month for copy machine use.

## 6.0 Board Business

6.1 MISSION/VISION STATEMENTS (Policy Manual topic moved to February 9<sup>th</sup> meeting)

\* Janeen reported the last Sustainable Schools webinar on Board training was very well done. She will email the link to all Board members.

BOARD ASSIGNMENT: View the webinar before our february 9<sup>th</sup> meeting.

BOARD ASSIGNMENT: (In order to develop our Mission & Vision Statements): Summarize five (5) things each of us can say REFLECTS the mission of LIFE! now and summarize five (5) things we WANT as a vision for LIFE!

A definition/contract of MISSION and VISION was explained in our December meeting: "The mission statement should reflect who we are, why we exist, what we are here for. The vision statement should reflect the values that shape our mission statement."

february meeting topic: Discuss Mission/Vision Statements. Agenda items: Administrator's review and recommended school configuration for 2010-11. (Foundation Bylaws agenda item will be moved to another meeting since we were not prepared to discuss them tonight.)

Closing Prayer. Chris closed the meeting in prayer.

Adjournment. The meeting was adjourned at 8:40 pm.

Next LIFE! Delegate Assembly meeting: Tuesday, February 9, 2010, 7:00 pm. Opening devotion and prayer: Todd Baker.

Submitted by Paula Walker  
01/16/2010

Upcoming School Activities:

Feb 11-13: Middle school students to LEST, Concordia University-Portland (school in session for lower grades)

Feb 15: Presidents Day (NO SCHOOL)

Feb 26: All school Science Fair, 6 pm [will probably be moved to Feb 25 due to a scheduling conflict with Grace's facilities]

March 7-13: National Lutheran Schools Week